

Terms and Conditions

1. Area of application

The following terms and conditions apply between the Gründungszentrum Crescenda and the Bistrot Crescenda (hereinafter Crescenda) on one hand and the customers (hereinafter Customer) for all events (seminars, receptions, banquets, food, courses, etc.) that take place at the Villa Crescenda (incl. Bistrot and garden), at Bundesstrasse 5 in 4054 Basel, on the other hand.

All provisions are valid unless otherwise stipulated in the individual agreement.

2. Request, offer and confirmation

Crescenda submits a detailed offer for the favoured occasion to the customer. The offer is binding as soon as the Customer expresses their written consent by mail, fax or post.

Reservation must be confirmed at the latest two weeks before the event. Provisional reservations will be valid for 10 days.

3. Changes of the number of guests / participants

The minimum number of guests must be confirmed at the latest 48h before the event. This number is the minimum number the invoice will be calculated on.

With a deviation of more than 10% of the originally agreed number of guests, Crescenda reserves the right to adjust the prices.

4. Installation / Process flow during the event

The customer must inform Crescenda about the favoured details of installation and process flow (seating, technical infrastructure, schedule, etc.) for the event as soon as possible, but not later than 10 days before the planned event.

5. Decoration

Crescenda will prepare a simple decoration for festive or formal events. Special request will be charged separately.

6. Advertising material / own decorations

Only with the explicit permission of Crescenda customers are allowed to display advertising material or own decorations. For any damages caused by glue, pins or adhesive the customer will be hold responsible.

7. Corkage

The only food and beverages allowed in the Villa Crescenda are the ones provided by the Bistrot Crescenda. If the Customer desires to bring an own selection of wine, Crescenda charges a corkage fee of CHF 15.- per bottle of 7 dl.

8. Night addition:

Starting from midnight, Crescenda charges a night fee of CHF 150.- per hour, including uncompleted hours.

9. Cancellation / Part Cancellation

Crescenda must be informed about cancellations or part cancellations of events. They will be charged as following:

up to 61 days before the event:	CHF 100.- processing fee
60 to 31 days before the event:	50% of the room rent
30 to 2 before the event:	100 % of the room rent
less than 48 hours before the event:	100% of the offer

If Crescenda has justifiable cause to believe that any event might damage the intern business operations or the safety and reputation of the institution Crescenda, Crescenda is entitled to cancel the reservation agreement without compensation

10. Payment on account / depot / invoicing practice / payment arrangements

Crescenda reserves the right to demand a payment on account or depot for the reservations. For events with a foreign billing address a 100% prepayment ahead is required. The customer agrees to pay the invoice within 10 days from the invoice date.

11. Accountability

Crescenda declines any liability for theft or damage of items, articles of clothing or other material brought by customers, lecturers, participants of the event, guests or third parties.

12. Applicable law and jurisdiction

Legal relationships between the Customer and Crescenda are governed by Swiss law. The exclusive place of jurisdiction for all legal disputes shall be Basel, Switzerland.

Please note that this is an unauthorized translation to facilitate communication with non-German speaking customers. In case of doubt the German version of these terms and conditions shall be the effectual one.

Basel, 12. March 2014 / BS